

HENDON RUGBY FOOTBALL CLUB LIMITED

RULES

1st July 2012

HENDON RUGBY FOOTBALL CLUB LIMITED (“THE CLUB”)

RULES

These rules of the Club are made pursuant to Article 17 and Article 50 of the Club’s Articles of Association. The terms used shall have the same meaning as in the Articles of Association. Where there is any inconsistency between these Rules and the Articles of Association, the provisions of the Articles of Association shall prevail.

1. Membership

The Club consists of Voting Members and Non-Voting Members.

2. Voting Members

The Voting Members shall be:

- 2.1 people who participate in playing rugby union (whether competitively or not) for or at the Club and who are over 18 years old (“Playing Members”);
- 2.2 officials who represent the Club as members of a Committee or Sub Committee (“Committee Members”); and
- 2.3 supporters of the Club who wish to participate fully in the Clubs’ activities (“Life Vice Presidents and Vice Presidents”),

who are admitted to the Club by the Board upon application in accordance with the Articles; and

individuals who have been elected as Honorary Life Vice Presidents or Honorary Life Members of the Club in accordance with Article 34.2.5.

3. Non-Voting Members

The non-Voting Members shall be:

- 3.1 people who participate in playing rugby union (whether competitively or not) for or at the Club and who are under the age of 18 and who are admitted to the Club by the Board upon application in accordance with the Articles (“Junior Members”); and

3.2 people who are supporters of the Club (“Social Members”).

4. **Rights and Privileges of Members**

4.1 Voting Members are entitled (under the Articles of Association) to receive notice of, attend and vote at general meetings of the Club (either in person or through his proxy); propose and second candidates for election; receive all Club publications; and to such other membership rights as the Club in general meeting shall from time to time determine.

4.2 Non-Voting Members are entitled to receive all Club publications and such other membership rights as the Club in general meeting shall from time to time determine. They are not entitled to receive notice of, attend and vote at general meetings of the Club or propose and second candidates for election.

4.3 Voting Members are entitled to apply for an allocation of International Tickets providing their subscriptions are fully paid for the season in which the application is made.

4.4 Voting Members are entitled to stand for election as a member of the Board of Directors subject to the terms of Article 29.

Voting Members are entitled to stand for election as members of the Management Committee and to Sub Committees.

5. **Club Management**

5.1 The Officers and Members of the Board of Directors of the Club are:

The President

The Deputy President

The Chairman

The Secretary

The Treasurer

A Maximum of two Elected Directors.

5.2 The Club shall be managed by a Management Committee consisting of:

The Officers of the Club
The Team Captains
The Fixture Secretary
The Bar Secretary
The Director of Rugby
The House Secretary
The Membership Secretary
The Social & Fund Raising Secretary.

5.3 The Officers and Members of the Board of Directors shall be elected at the Annual General Meeting in accordance with Article 29.

5.4 The Management Committee Members shall be elected at the Annual General Meeting of the Club having been nominated and seconded for the position by two Voting Members.

5.5 The term of office for all members of the Management Committee shall be twelve months or until the next Annual General Meeting, whichever is the sooner. Elected members shall not serve for more than five years.

5.6 The Management Committee shall meet at least six times per annum with the Club Chairman in the chair. A quorum shall consist of six members and votes will be by simple majority. In addition to his vote the Chairman in the event of a tied vote shall have the casting vote. Minutes shall be kept of all meetings and copies made available to all Management Committee Members within 14 days of the meeting. Voting Members may request a copy of the minutes from the Secretary.

6. **Playing Management**

6.1 The playing activities of the Club shall be managed by the Playing Sub Committee consisting of:

The Director of Rugby
The Team Captains
The Club Coaches

The Membership Secretary.

- 6.2 Meetings of the Playing Sub Committee shall be called, as necessary, by the Director of Rugby or his nominated deputy for the purposes of team selection or any other relevant playing matter.
- 6.3 The Director of Rugby or his nominated replacement shall act as chair of the Playing Sub Committee. A quorum shall consist of three members and voting will be by simple majority. In addition to his vote, the Sub Committee Chairman shall, in the event of a tied vote, have the casting vote.
- 6.4 The Club Colours are bottle green background with white-black-white unequal horizontal striped shirts, black shorts and bottle green socks with white tops. Where numbers are displayed on playing shirts the number 8 shall be omitted. If shirts of club colours are not available the Playing Sub-Committee may sanction the wearing of other shirts.

The Director of Rugby shall call at the end of the season a meeting of Playing Members solely for the purpose of electing the Team Captains for the following season. Nominations for team captaincy must be proposed and seconded by two Playing Members who have played the greater proportion of the season's games for the team to which the nomination relates.

7. **Discipline Management**

- 7.1 The Disciplinary Sub-Committee shall meet as necessary to consider acts of indiscipline by any Member of the Club in the field of play, or on the touchline, whether punished at the time by match officials or not.
- 7.2 The Disciplinary Sub-Committee shall consist of:

an Officer of the Club (who will act as chair); and
two other members of the Management Committee,
- 7.3 The Disciplinary Sub Committee shall conduct itself, receive evidence and determine sanctions in accordance with the Disciplinary Guidelines issued

from time to time by the Rugby Football Union and Middlesex County Rugby Football Union.

8. **General Meetings**

8.1 An Annual General Meeting shall be held within six weeks from the end of each season and be conducted in accordance with Article 34.

8.2 General Meetings shall be held if called by the Board on receipt of a requisition in writing stating the object of such a meeting and signed by not less than 10% of Voting Members. The meeting must be held within six weeks of the requisition and will be conducted in accordance with Article 34.

9. **Subscriptions**

9.1 The annual subscription payable by members of the Club, subject to alteration as provided later in this rule, shall be set by the Board from time to time in accordance with the Articles. The annual subscriptions are currently:

Playing Member	£60.00
Committee Member	£50 (£60 if Playing Member)
Vice President	£50.00
Junior Member and Social Member	£10.00

A one off payment of £350.00 is the subscription for Life Vice Presidents.

9.2 The subscription year shall be from 1 September to 31 August inclusive in each year. Any change in subscription made by the Board will be notified to members by being included in any notice, newsletter, or similar document posted to the member by being addressed to him at his last known address, or by posting this information prominently on the Website, on or before 30 June next following after the decision to make the increase and will take effect on the first day of September following such notification.

9.3 Members admitted at any time during the year shall pay such proportion of the annual subscription as apportioned to represent the number of full months remaining in the subscription year.

9.4 In the event that a member's membership is terminated for any reason, no refund of a subscription or entrance fee shall be payable unless the Board decides otherwise.

10. **Expulsion of Members**

The Board has power under the Articles to expel a member in accordance with Article 33.

11. **Rules Concerning Provision of Alcohol on the Club Premises**

11.1 Purchase for the Club and supply by the Club of intoxicating liquor must be in the absolute discretion of the Management Committee who shall arrange for the supplying of these to Members at such prices as they shall from time to time determine.

11.2 No one may at any time receive at the expense of the Club or any Member any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club.

11.3 No one may directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to Members or guests apart from any benefit accruing to the Club as a whole and apart also from any benefit which a person derives indirectly by reason of the supply giving rise to or contributing to a general gain from the carrying on of the Club.

11.4 Any Member may introduce guests to the Club, and any player, coach, other team representative, match official or spectator attending the Club's premises (by invitation of the Club) who is not a Member shall be a guest of the Management Committee, provided that no one whose application for membership has been declined or who has been expelled from the Club may be introduced as a guest.

- 11.5 A Member introducing a guest and any person introduced as a guest of the Management Committee must enter the name and address of the guest together with the name of the introducer in a book which must be kept on the Club's premises.
- 11.6 No one may be admitted as a guest on more than six occasions in any calendar year.
- 11.7 No person under the age of 18 years (whether a Member of the club or a Guest) may be served with intoxicating liquors on the Club premises.
- 11.8 The permitted hours for the supply of intoxicating liquor and provision of regulated entertainment shall be as permitted by the Club's Club Premises Certificate.

12. **Clubhouse Opening Hours**

The Clubhouse shall be open to Members and Guests between such hours as the Management Committee shall determine.

13. **Interpretation of the Rules**

The interpretation of the Rules shall be the prerogative of the Management Committee.